



**RIO GRANDE VALLEY METROPOLITAN PLANNING ORGANIZATION**

**510 SOUTH PLEASANTVIEW DRIVE – WESLACO, TEXAS 78596  
(956) 969-5778**

March 27, 2020

RGVMPO

Bicycle Pedestrian Advisory Committee

RE: April 1, 2020 BPAC Meeting

**PLANNING PARTNERS:**

**MAYOR AMBROSIO HERNANDEZ  
CHAIRMAN  
CITY OF PHARR**

**JUDGE EDDIE TREVIÑO, JR.  
VICE CHAIRMAN  
CAMERON COUNTY**

**CAMERON COUNTY RMA**

**CITY OF BROWNSVILLE**

**CITY OF EDINBURG**

**CITY OF HARLINGEN**

**CITY OF MCALLEN**

**CITY OF MISSION**

**CITY OF PHARR**

**CITY OF SAN BENITO**

**HIDALGO COUNTY**

**HIDALGO COUNTY RMA**

**TXDOT (PHARR DISTRICT)**

**VALLEY METRO**

**STAFF:**

**ANDREW A. CANON  
EXECUTIVE DIRECTOR**

**EX-OFFICIO:**

**RIO GRANDE VALLEY PARTNERSHIP**

Dear BPAC Members:

At the forthcoming Bicycle Pedestrian Advisory Committee (BPAC) meeting to be held on April 1, 2020, which will be hold VIA-Webex, staff will be addressing the following agenda items and seeking your guidance as it moves forward.

Staff will be providing information on Membership Application, Bylaws, Nominations and Appointments, Committee Member Duties/Responsibilities and ATG postponed / upcoming meeting.

Staff will be finalizing the TASA Application, scoring criteria, and timeline to present to the Technical Advisory Committee (TAC) and Transportation Policy Board (TPB).

We look forward to seeing you at our next BPAC meeting.

If I can be of any further assistance please feel free to contact me at [cgonzalez@rgvmppo.org](mailto:cgonzalez@rgvmppo.org)

Sincerely,

Crystal Gonzalez

Transportation Planner

RGVMPO

**RIO GRANDE VALLEY  
METROPOLITAN PLANNING ORGANIZATION (RGVMPO)**

**Bicycle and Pedestrian Advisory Committee  
Wednesday, April 1, 2020 AT 11:00 A.M.**

**AGENDA**  
**VIA - WebEX**

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- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CITIZENS INPUT**
- IV. PRESENTATION, ACTION AND DISCUSSION ITEMS**
  - A. Consideration and Action to Approve the Minutes of March 4, 2020
  - B. Consideration and Action to Approve Nomination and Selection of Chairperson and Vice Chairman
  - C. Consideration and Action to Approve Citizens / Advisory Applications as Submitted
  - D. Consideration and Action to Approve Revised TASA Application, Scoring and Timeline
  - E. Discussion on BPAC Bylaws (**Changes and Deletions**)
  - F. Discussion regarding Committee Member Duties / Responsibilities
  - G. Discussion regarding upcoming / postponed visit with Alliance Transportation Group (ATG)
- V. NEW OR UNFINISHED BUSINESS**
- VI. ADJOURNMENT**

# MINUTES

## Meeting of the Rio Grande Valley Metropolitan Planning Organization Bicycle Pedestrian Advisory Committee (BPAC) Meeting

Wednesday, March 4, 2020 at 11:00  
am RGVMPPO Conference Room  
510 South Pleasantview Drive  
Weslaco, TX 78596

**I. Welcome / Introductions**

Andrew A. Canon, RGVMPPO Executive Director welcome individuals to the initial Bicycle Pedestrian Advisory Committee of the (RGV-MPO) for FY2020. BPAC meeting was held at the RGVMPPO conference room located in Weslaco, Texas and called to order 11:00AM. Those in attendance were informed that although a Chairman and Vice Chairman have not been voted on, agenda items would be covered for discussion purposes only, until those items are covered later throughout the meeting. BPAC members will be discussing various items Transportation Alternative Set Aside (TASA) Funding; and what is best for the region as a whole and making recommendations to TAC and Policy Committees. Attendees were informed that BPAC was established at the request of TxDOT and was created through the restructuring of RGVMPPO’s Bicycle Pedestrian Task Force (Bike/Ped,) which is comprised of citizens and advocates. Introductions were then made by all those in attendance.

**II. Public Comments**  
NONE

**III. Presentation, Discussion, and Action Items**

**A. Discussion on BPAC Members’ Applications**

The following applications were submitted by the following respective individuals/entities:

<b>Members Present:</b>	
<b>Entity</b>	<b>Individual</b>
Citizen At-Large	Michael McNew (Designee)
City of Brownsville	Antonio Zubieta (Designee)
City of Edinburg	Larry Ayala (Designee)
City of McAllen	Martina Mejia (Designee)
City of McAllen	Marlen Garza (Alternate)
Santa Ana National Wildlife Refuge	Gisela Chapa (Designee)
Texas Parks/Wildlife Department – Estero Llano Grande State Park	Javier De Leon (Designee)
TxDOT	Joseph E. Leal (Designee)
TxDOT	Evan Roberts (Alternate)
Bicycle World RGV	Ana Adame (Designee)
Citizen At-Large	Eudenia “Eudy” Carrillo (Designee)
Bicycle / Pedestrian Citizen At-Large	Richard Cavin (Designee)
Bicycle / Pedestrian Citizen At-Large	Michael Padgett (Designee)
<b>STAFF</b>	
RGVMPO	Andrew Canon
RGVMPO	Crystal Gonzalez
RGVMPO	Rudy Zamora
RGVMPO	Luis Diaz
RGVMPO	Miguel Arispe
RGVMPO	Gloria Banda-Gonzales

Discussion was held on what Day, Time, and Location to hold the BPAC Meetings. Andrew A. Canon suggested keeping meetings on the same day and time throughout the year to better facilitate BPAC members’ participation. Michael McNew recommended for a one-year membership by BPAC Members. BPAC members present recommended to add and invite ISD Schools representatives to BPAC committee membership, as well as; the Metros Transit providers (SPI, Valley Metro and McAllen Metro).

Staff will invite BPAC members to participate in an upcoming meeting with Alliance, time and date still pending, staff will be sending out a calendar invite once meeting is set.

**B. Discussion of Bylaws**

Michael McNew discussed with BPAC members present and recommendations were as follows: 1) BPAC Meetings will be held on the 1st Wednesday of each month, at 11AM at the RGVMPPO Conference area located at 510 South Pleasantview Drive – Weslaco. 2) BPAC Membership will be for (1) one year; 3) ISD Schools and Metros Providers will be invited to participate as members; 4) Add two representatives for Parks, Trails, and Greenland. (1) Federal and (1) State 5) Update Cities as per MAB. Michael McNew gave the members an opportunity to review the bylaws and noted if any changes needed to be address it will be considered in the following meeting.

*No further discussion took place on this item, BPAC members acknowledged report and proceeded to the next item on the agenda.*

**C. Discussion on Nominations and Appointments**

Andrew Canon, Executive Director recommended having a representative from Hidalgo and Cameron County. Mr. Canon recommended Rose Gowen, (City Commissioner) from Brownsville for Chair and Eudy Carrillo recommended Michael McNew for Vice Chair, mentioned he is very active in the community and involved in Run, Ride, Share program and volunteering for bike rodeos with the Weslaco bikearros.

*No further discussion took place on this item, and it was the consensus of BPAC members present to nominated Rose M. Z. Gowen as Chairwoman and Michael McNew as Vice Chairman.*

**D. Discussion on Revised TASA Application, Scoring Criteria, and Timeline**

Rudy Zamora provided the updated TASA Application and Scoring criteria for the upcoming FY2021-2022 Transportation Alternatives Set-Aside Program (TASA) Call for Projects for BPAC Members review and recommendations. Staff will be seeking guidance and insight into the TASA Application, scoring criteria and timeline. Mr. Zamora noted that the TASA Application and Project Scoring Criteria contain revisions in red-colored text for identifications. These documents, along with the Project Call Timeline will be presented to TAC and Policy Board members for their approval.

Luis Diaz, Asst. RGVMPPO Director provided a brief explanation on “UMAP Online” to BPAC members present, UMAP is an interactive map which can be accessed on RGVMPPO website at [WWW.RGVMPPO.ORG](http://WWW.RGVMPPO.ORG). Staff is available for assistance in navigating or utilizing the UMAP online. Please noted that all Geographic Data will be considered for the TASA Applications and the only data sets available on UMAP are Regional Data Sets and not per individual entity. Luis Diaz concluded his presentation by mentioning that any discrepancies found in the data should be brought to RGVMPPO staff attention so that those can be corrected.

After much discussion by BPAC members the following additions and recommendation to the TASA Application, Scoring Criteria and Timeline are highlighted in RED:

**Under “IMPROVING SAFETY”**

- Does this project improve Safety in areas with a high number of crashes within a block (300 Feet) **or trail segment, within the last 5 years?**

**Under “MAKING LINKAGES AND CONNECTIONS “**

- Does this project connect to **schools, public buildings (City Hall, Courthouses, Libraries, etc.)?**

**Under “CONNECTING EMPLOYMENT, HOUSEHOLDS, AND ACTIVITY CENTERS”**

- **Does this project improve access to commercial areas? (Maximum distance: adjacent to or ¼ mile or less) See RGVMPPO UMAP to locate commercial areas** [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)
- **Does this project improve access to parks and recreational areas? See RGVMPPO UMAP to locate parks and recreational areas** [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)
- **Does this project improve access to educational areas? See RGVMPPO UMAP to locate educational areas** [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)
- **Does this project improve access to neighborhoods? See RGVMPPO UMAP to locate neighborhoods areas** [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

**Under “SUPPLEMENTAL QUESTIONS (NON-SCORING)**

- Does this project reflect an Implementation Policy that has been initiated by the sponsoring entity? **(Such as a Complete Streets Policy)**

**Under “SCORING CRITERIA – IMPLEMENTING ACTIVE TRANSPORTATION OR MOBILITY PLAN”**

- **4 PTS – City Plan**
- **3 PTS – Regional Plan**
- **3 PTS – MPO Plan**

*No further discussion took place on this item, BPAC members acknowledged report and proceeded to the next item on the agenda.*

**E. Presentation on a Summary of the Active Transportation Hub**

Evelia Castillo and Stephen Miller from Texas A&M provided a presentation on the Active Transportation Hub Initiative. The Texas A&M Transportation Hub presentation provided to BPAC members present focus on Transportation Planning and Community Health. The learning hub will share valuable skills and public health information, while allowing the opportunity to meet and connect with other community members and various stakeholders from around the Rio Grande Valley. Texas A&M will continue to share information, ideas and strategies that will directly impact and improve the wellness of the Rio Grande Valley.

*No discussion took place on this presentation, BPAC members present acknowledged presentation provided by both Ms. Castillo and Mr. Miller and proceeded to the next item on the agenda.*

**F. Discussion on Bicycle and Pedestrian Counting Workshop**

Crystal Gonzalez, invited BPAC members present to the upcoming “Bicyclist and Pedestrian Count Data Workshop” where TxDOT and TTI will be conducting full-day training/workshops that will provide a “deep dive” into three areas of bicyclist and pedestrian data as follows: 1) Collecting data using various types of automated counters; 2) Summarizing and visualizing data using the Texas Bike and Pedestrian Count Exchange; and 3) Using the count data to make biking and walking safer in Texas.

*Bicyclist and Pedestrian Count Data Workshop is scheduled for:*

**DATE:** Friday, March 6, 2020  
**TIME:** 9:00 – 4:00 PM  
**LOCATION:** Ken Jones Boardroom – 301 W. Railroad - Weslaco  
**SUBJECT:** RGV B/P Count Data Planning Meeting.  
**PARTICIPANTS:** TTI, TxDOT, Rails to Trails Conservancy, LRGVDC, & MPO

*No further discussion took place on this item, BPAC members acknowledged report as presented and proceeded to the next item on the agenda.*

**IV. Old and New Business**  
**NONE**

**V. Adjournment**

There being no further business to come before the BPAC Committee, Vice Chairman Michael McNew adjourn meeting at 1:16 PM.

**ATTEST:** \_\_\_\_\_  
**RGVMPO BPAC COMMITTEE**  
**VICE CHAIRMAN**

**CITIZENS / ADVISORY APPLICATION SUBMITTED:**

<b>Members Present:</b>	
<b>Entity</b>	<b>Individual</b>
City of Brownsville	Rose Gowen (Chairperson)
Citizen At-Large	Michael McNew (Citizen) Vice Chairman
City of Brownsville	Antonio Zubieta (Designee)
City of Edinburg	Larry Ayala (Designee)
City of Harlingen	Andy Vigstol (Designee)
City of Harlingen	Javier Mendez (Alternate)
City of McAllen	Martina Mejia (Alternate)
City of McAllen	Marlen Garza (Designee)
Santa Ana National Wildlife Refuge	Gisela Chapa (Designee)
Texas Parks/Wildlife Department – Estero Llano Grande State Park	Javier De Leon (Designee)
TxDOT	Joseph E. Leal (Designee)
TxDOT	Evan Roberts (Alternate)
Bicycle World RGV	Ana Adame (Designee)
Citizen At-Large	Eudenia “Eudy” Carrillo (Designee)
Bicycle / Pedestrian Citizen At-Large	Richard Cavin
Bicycle / Pedestrian Citizen At-Large	Michael Padgett



**Rio Grande Valley Metropolitan Planning Organization  
Transportation Alternatives Set- Aside  
(TASA) Program  
FY 2021-2022 Project Submittal Form**

**Project proposals must be received by 5 PM, Central Standard Time, on July 31<sup>st</sup>, 2020**

The RGVMPPO must have the submitted application “in hand” at the RGVMPPO offices by the mentioned deadline. A postmark by the established deadline does not constitute an on-time application. In addition, supplemental information, other than administrative clarifications, will not be accepted after the application deadline. Incomplete applications or those not submitted by the deadline will not be accepted. Project sponsors are encouraged to submit their proposals far enough in advance of the submission deadline to allow RGVMPPO staff to review proposals for completeness.

**All applicants will be allowed to summarize their project (for no longer than 3 minutes in length), in person, the day of the scoring process. Right-of-way (ROW) acquisition is not eligible for TAP fund reimbursement, therefore, ROW acquisition is for informational purposes only. For sake of fairness and efficiency, all geographic data must be obtained from the RGVMPPO GIS UMAP. If data is retrieved from other sources, please contact RGVMPPO staff prior to submitting application. RGVMPPO staff will confirm the accuracy of such data before acceptance. The RGVMPPO UMAP can be accessed here: [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)**

The information in this application is public record, therefore, applicants should not include information regarded as confidential.

Project proposals must consist of three (3) original hard copies (including attachments) and one (1) electronic copy of all files on a CD, USB drive, or SD card.

Project proposals should be mailed or hand-delivered to:

*Rio Grande Valley Metropolitan Planning Organization  
Attn: Rudy Zamora Jr.  
510 S Pleasantview Dr.  
Weslaco, Texas 78596*

\*For questions regarding the application, scoring criteria, or project call timeline please contact Rudy Zamora Jr.  
Email: [rzamora@rgvmppo.org](mailto:rzamora@rgvmppo.org) Phone: 956-969-5778 Ext. 317

**Please attach the following documents with the completed application:**

- Project Location Map & Other Supporting Maps (no more than 15 items)
- Itemized Project Cost Estimate
- Resolution of Commitment of Local Match and Over Match
- Evidence of Public Involvement and Letter of Support (no more than 10 items)
- Materials such as pictures, diagrams, etc to supplement the project description and explain existing conditions and proposed improvements (if applicable)
- Include project development timeline (when available)
- \*Awarded entities will be responsible for continuous updates to RGVMPPO staff.

**\*All TASA funds have a three (3) year life span to be obligated from the date of award by FHWA.**

## Project Description

**Project Name:**

**Limits From:**

*(35-character max)*

**Limits To:**

*(35-character max)*

**Project Length:**

*(miles)*

**Project Priority:**

1

2

3

*If submitting multiple projects*

**Project Description:**

*(120-character max)*

**Brief Description:**

*Limited to space provided*

*\*If additional space is needed, please include an attachment (1-page maximum) and describe details in the space provided.*

**Funds Applying for:**

*(please choose one)*

- Planning**
- Construction**

**Project Type:**

*(Please select all that apply)*

- Sidewalks**
- Bicycle Infrastructure (such as trails/paths, lanes, bikeshare stations, bike racks, bike maintenance station, etc.)**
- Lighting and other Safety Related Infrastructure (such as solar/non-solar powered lamps, covered rest areas, pavement markings, raised dividers, delineators, etc.)**
- Transportation Projects to achieve Compliance with the Americans with Disabilities Act of 1990 (ADA)**



**Eligible Sponsor?** *Select one only*

- Local Government
- Regional Transportation Authority
- Transit Agency
- Natural Resource or public land agency
- School districts, local education agencies, schools
- Nonprofit Entity responsible for the administration of local transportation safety programs
- Tribal governments
- Any other local or regional government entity with responsibility for oversight of transportation or recreation trails

**Project Sponsor:** \_\_\_\_\_  
*Name of entity*

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Name of Person*

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** TX

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Eligible Sponsor Information**

**Construction Cost**

Note: List all construction costs to be incurred by the sponsoring entity for a complete itemized cost estimate. For construction projects, all project development costs (preliminary engineering, including planning, design and cost overruns are the implementing agency's responsibility). The sponsor is responsible for "all costs" over and above approved funding. Please do not list "in-kind" donations.

**Construction Cost:** \_\_\_\_\_ **Anticipated Letting Month/Year:** \_\_\_\_\_

**Let by TxDOT/Local:** \_\_\_\_\_

**Federal Amount:** \_\_\_\_\_ **Local Match:** \_\_\_\_\_

<b>Local Match Exceed 20%?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	<b>If yes, what is the overmatch?</b>	21-30% <input type="checkbox"/>	31-40% <input type="checkbox"/>	41-50% <input type="checkbox"/>	51-60% <input type="checkbox"/>	>61% <input type="checkbox"/>
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**Local & Over-Match Source:** \_\_\_\_\_

**Funding completes project?** YES  NO

**Project is located within a safe passing ordinance area** YES  NO

**Project Readiness**

**R.O.W. Acquisition** \_\_\_\_\_ **% Complete**      **PS & E:** \_\_\_\_\_ **% Complete**

**Is the project associated with improving an existing TXDOT "on-system" roadway, or does a portion of the projects intersect or cross an "on-system" roadway?** YES  NO

**If yes, have you coordinated with TXDOT concerning the project?** YES  NO

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Name of Person*

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** TX

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Note: Overall project-readiness may affect the scoring of this project. If right-of-way acquisition is not required, fill in: "NR"

## Project Considerations

Note: Please attach maps, photos, or diagrams, or other documents to support the following, if applicable.

### IMPROVING SAFETY (Maximum Points: 29)

Does this project improve safety in areas with a high number of crashes within a block (300 feet) or trail segment, within the last 5 years?

YES  NO

Please explain:  
Limited to space provided

Does this project improve mobility for disadvantaged populations (elderly, disabled, and/or youth)?

YES  NO

Please explain:  
Limited to space provided

Does this project improve visibility of non-drivers to vehicular traffic?

YES  NO

Please explain:  
Limited to space provided

**MAKING LINKAGES AND CONNECTIONS (Maximum Points: 24)**

**Does this project connect other cities?**

YES  NO

*Please explain:  
Limited to space provided*

**Does this project connect to schools and public buildings (City Hall, Courthouses, Libraries, etc.)?**

YES  NO

*Please explain:  
Limited to space provided*

**Does this project extend the existing system (bicycle, pedestrian, transit)?**

YES  NO

*Please explain:  
Limited to space provided*

**Does this project eliminate gaps in the system (bicycle, pedestrian, transit)?**

YES  NO

*Please explain:  
Limited to space provided*

**INCORPORATING PEDESTRIAN & BICYCLE DESIGN ENHANCEMENTS AND PROMOTING ACTIVE LIVING (Maximum Points: 15)**

**Does this project provide design enhancements? (Lighting, seating, bike racks, etc.)**

YES  NO

*Please explain:  
Limited to space provided*

**Does this project provide bicycle parking/seating for pedestrians, rest areas?**

YES  NO

*Please explain:  
Limited to space provided*

**Does this project provide trailheads, staging areas and parking?**

YES  NO

*Please explain:  
Limited to space provided*

**IMPLEMENTING ACTIVE TRANSPORTATION OR MOBILITY PLAN (Maximum Points: 10)**

Is this project part of a plan?

YES

NO

If yes, which plan(s):  
separate with comma

MPO PLAN

CITY PLAN

REGIONAL PLAN

Please list the name of the plan (s):

**CONNECTING EMPLOYMENT, HOUSEHOLDS, AND ACTIVITY CENTERS (Maximum Points: 12)**

Does this project improve access to commercial areas? (Maximum distance: adjacent to or 1/4 mile or less) See RGVMPPO UMAP to locate commercial areas [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

YES

NO

Please explain:  
Limited to space provided

Does this project improve access to parks and recreational areas? See RGVMPPO UMAP to locate parks and recreational areas [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

YES

NO

Please explain:  
Limited to space provided

Does this project improve access to educational areas? See RGVMPPO UMAP to locate educational areas [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

YES

NO

Please explain:  
Limited to space provided

Does this project improve access to neighborhoods? See RGVMPPO UMAP [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

YES

NO

Please explain:  
Limited to space provided

**SERVING DISADVANTAGED (ENVIRONMENTAL JUSTICE AREAS) (Maximum Points: 10)**

Does this project improve access to areas within or adjacent to 50% of households below poverty rate, as defined by Census? See RGVMPPO UMAP to locate disadvantaged areas [http://www.RGVMPPO.org/gisapps/GIS\\_RGVMPPO/](http://www.RGVMPPO.org/gisapps/GIS_RGVMPPO/)

YES

NO

Please explain:  
Limited to space provided

**SUPPLEMENTAL QUESTIONS (NON-SCORING)**

**Does this project reflect an Implementation Policy that has been initiated by the sponsoring entity? (Such as a Complete Streets Policy)**

YES  NO

*Please explain:  
Limited to space provided*

**Has staff received training in preparation for implementing bicycle & pedestrian safety/infrastructure improvements?**

YES  NO

*Please explain:  
Limited to space provided*

**Project Commitment**

*By submitting an application, the nominating entity commits that if this project is selected for funding, it will be brought to a successful bid award within four years from selection. The application must be signed by the representative of the nominating entity that has signature authority.*

**Signature:**

**Date:**

**Printed Name:**

**Title:**

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## Rio Grande Valley Metropolitan Planning Organization Transportation Alternatives Set-Aside Program

*Last Edit: 3/16/2020*

Note: FY 2021 & FY 2022 funds will be combined for project call:		
ACTIVITY TYPE	PERCENT OF TAP FUNDING ALLOCATED	TOTAL AMOUNT (Estimate)
CONSTRUCTION of on-road and off-road trail facilities for pedestrian, bicyclist, and other non-motorized forms of transportation.	90%	
PLANNING AND DESIGN of on-road and off-road trail facilities for pedestrian, bicyclist, and other non-motorized forms of transportation.	10%	
PROJECT TYPE	TAP Funding	Local Match
Sidewalks	80%	20%
Bicycle Infrastructure	80%	20%
Lighting and Other Safety Related Infrastructure	80%	20%
Transportation Projects to Achieve Compliance with the Americans with Disabilities Act of 1990	80%	20%

### Scoring Criteria

Evaluation Criteria	Maximum Points	Description/Factors	Evaluation Method
Improving Safety (Please use whole numbers)	29	Provides safer and less intimidating facilities for pedestrians, bicyclists, or other non-drivers by improving safety in areas with high numbers of crashes. This involves improved crossing, signalization, traffic calming and other safety improvements.	<ul style="list-style-type: none"> <li>• <b>13 PTS</b> -Improves safety in area with high # of crashes within a block (300ft)</li> <li>• <b>8 PTS</b>- Improves mobility for elderly, disabled, and/or youth (disadvantaged population)</li> <li>• <b>8 PTS</b>- Improves visibility of non-drivers to vehicular traffic</li> </ul>
Making Linkages and Connections (Please use whole numbers)	24	Improves connections between neighborhoods, cities, transit services, bicycle facilities, or schools. This can be achieved through gap closures, extension of regional facilities, linking multiple jurisdictions, and providing access to rail stations, bus stops, & bicycle facilities via trails and sidewalks.	<ul style="list-style-type: none"> <li>• <b>6 PTS</b>- Connects other cities/neighborhoods</li> <li>• <b>6 PTS</b>- Connects to schools/public building</li> <li>• <b>6 PTS</b>- Extends existing system (bike/ped/transit)</li> <li>• <b>6 PTS</b>- Eliminates gaps in system (bike/ped/transit)</li> </ul>
Incorporates Pedestrian and Bicycle Design Enhancements and Promotes Active Living (Please use whole numbers)	15	Provides pedestrian and bicycle areas with landscaping, sidewalk design, crossing treatments, street furniture, bike racks, or lighting which encourages pedestrian and cyclists to utilize area, thus providing health and environmental benefits	<ul style="list-style-type: none"> <li>• <b>5 PTS</b>- Provides design enhancements</li> <li>• <b>5 PTS</b>- Provides bicycle parking/ seating for pedestrians, rest areas</li> <li>• <b>5PTS</b> -Provides trailheads, staging area and parking</li> </ul>
Implementing Active Transportation or Mobility Plan (Please use whole numbers)	10	Improves ability to use walking and bicycling facilities for everyday activities including travel to work, school, and shopping as described in RGVMPO's Regional Bike Plan, Regional Pedestrian Plan, Regional Transit Plan, or other related community Master Plan adopted by a city or county's governing body	<ul style="list-style-type: none"> <li>• <b>4 PTS</b> -City Plan</li> <li>• <b>3 PTS</b> - Regional Plan</li> <li>• <b>3 PTS</b> - MPO Plan</li> </ul>

Connecting to Employment, Households, and Activity Centers. (Please use whole numbers) Activity Centers include schools, gyms, birding centers, parks, Boys and Girls Club, etc.	12	Provides access to major entertainment destinations, parks & recreation, residencies, and general businesses for large numbers of residents and/or employees.	<ul style="list-style-type: none"> <li>• <b>4 PTS</b> -Improves access to commercial areas</li> <li>• <b>4 PTS</b>- Improves access to parks and recreational areas</li> <li>• <b>4 PTS</b>-Improves access to educational areas</li> </ul>
Serving Disadvantaged (Environmental Justice) Areas (Please use whole numbers)	10	Provides access for underserved communities	<ul style="list-style-type: none"> <li>• <b>10 PTS</b>-Improves access to areas of commerce within or adjacent to 50% of households below poverty rate, as defined by Census</li> </ul>
<b>TOTAL:</b>	<b>0 to 100 Points</b>		
<b>Above and Beyond Criteria</b>			
<b>Evaluation Criteria</b>	<b>Maximum Points</b>	<b>Evaluation Method</b>	
Local Match is: (Please use whole numbers)	10	<ul style="list-style-type: none"> <li><b>2 PTS</b> = 21-30%</li> <li><b>4 PTS</b> = 31-40%</li> <li><b>6 PTS</b> = 41-50%</li> <li><b>8 PTS</b> = 51-60%</li> <li><b>10 PTS</b> = Above 61%</li> </ul>	
Project Readiness; PS&E, ROW (Please use whole numbers)	3	<ul style="list-style-type: none"> <li><b>1 PT</b> - If ROW acquisition is 90% complete or not required</li> <li><b>2 PTS</b>- PS&amp;E is at least 90% Complete</li> </ul>	
Funding completes the project (Please use whole numbers)	5	<b>5 PTS</b> - Yes	
Location of project has safe passing ordinance (Please use whole numbers)	2	<b>2 PTS</b> - Yes	
<b>TOTAL:</b>	<b>120 Points</b>		

## RGVMPO

### FY 2021-2022 Transportation Alternatives Set-Aside Program (TASA) Timeline

*(Draft)*

#### **March 2020 – Review and adoption of TAP Application & Scoring Criteria**

March 4<sup>th</sup> – Bicycle-Pedestrian Advisory Committee (BPAC) Meeting (Discuss Revisions)

March 12<sup>th</sup> – Technical Advisory Committee (TAC) Meeting (Discuss Revisions)

March 25<sup>th</sup> – Transportation Policy Board (TPB) Meeting (Discuss Revisions)

**April BPAC, TAC & TPB Meetings** – Presentation of Final Draft of Documents for Approval

#### **May 2020 – RGVMPO will host a TASA Overview Workshop on May 7th from 10:00 – 11:30 AM for interested applicants.**

The workshop will be held at the:

*RGVMPO Office Conference Area*

*510 S. Pleasantview Dr.*

*Weslaco, TX 78596*

**June 2020 – July 2020** - Call for Projects will open on June 1<sup>st</sup> and applications will be accepted until the deadline of July 31<sup>st</sup> at 5:00 PM.

**August 2020 – September 2020** - An evaluation by selected BPAC and TAC members will **review, and score submitted projects**. TAC and TPB will **approve** selected projects and MPO staff will prepare for public involvement.

**December 2020 – January 2021** - Selected projects will go through a **30-day public involvement** period in preparation for the February 2021 STIP Revisions.

- TAC and TPB will formally approve the February 2021 Revisions, including the 2021-2022 selected TAP projects.

**February 2021** – Selected TAP projects will be part of the amendments submitted to TXDOT for the February 2021 STIP Revisions





**RIO GRANDE VALLEY METROPOLITAN PLANNING  
ORGANIZATION (RGVMPO)  
BICYCLE AND PEDESTRIAN Advisory Committee (BPAC)  
BYLAWS  
REVISED APRIL 1, 2020**

1. Purpose:

The purpose of the **Rio Grande Valley** Metropolitan Planning Organization's (RGVMPO) Bicycle and Pedestrian Advisory Committee (BPAC) is to support continuous and consistent infrastructure improvements to encourage cyclist and pedestrian activity and mobility. The RGVMPO-BPAC will provide technical and community input to the RGVMPO Technical Advisory Committee (TAC) and the Transportation Policy **Board** (TPB) to help develop an efficient, sustainable and active transportation system that includes walking and bicycling facilities which support the livability and economic vibrancy of our communities and the safety and health of all members of the community.

The BPAC will:

- Consider all technical and public outreach issues related to bicycle and pedestrian mobility, including but not limited to urban design, construction standards, design standards, maintenance, access management, connectivity and safety.
- Participate in all regional transportation planning activities
- Recommend funding options and opportunities for bicycle and pedestrian related projects
- Participate in the promotion and implementation of the Regional Bike and Pedestrian Plans
- Recommend bicycle and pedestrian related planning studies to be conducted
- Promote and participate in the Annual Walk N Rolla events
- Communicate and educate cyclists, pedestrians, and motorists on each of their rights and responsibilities on the road
- Communicate with and educate the public and elected officials on the importance of bicycling and walking through a speaker's bureau as well as periodic articles and opinion pieces to appropriate agency and mass media.

2. Membership:

The RGVMPO-BPAC shall consist of a maximum of 21 voting members. These members define the "voting membership" and shall be appointed by their respective agencies or from a pool of applicants. All members must be active representatives of their respective agencies for the entire term of their service. Each member is entitled to one vote on each item submitted to a vote of the members.

- A total of eight (8) positions shall be open to appointed public agency staffs from any of the following:
  - The cities of Alamo, Alton, **Bayview**, **Brownsville**, **Combes**, Donna, Edcouch, Edinburg, Elsa, Granjeno, **Harlingen**, Hidalgo, **Indian Lake**, **La Feria**, La Joya, La Villa, **Los Fresnos**, **Los Indios**, McAllen, Mercedes, Mission, **Palmvalley**, Palmhurst, Palmview, Peñitas, Pharr, **Port Isabel**, **Primera**, Progreso, Progreso Lakes, Rancho Viejo, **Rio Hondo**, **San Benito**, San Juan, **Santa Rosa**, **South Padre Island**, Sullivan City, and Weslaco.
  - Hidalgo County **Cameron County**
  - Law Enforcement from any of the **38** cities mentioned above
  - Texas Department of Transportation – Pharr District
  - Transit Providers: Metro McAllen, Valley Metro, **SPI Metro**

These members shall serve a two-year term to allow for other public agency staff from other entities a chance to participate. No entity shall have more than two positions on the BPAC. No member shall serve consecutive terms unless other entities do not wish to participate.

- One (1) position shall be open to a Chamber of Commerce / Economic Development organization at-large. These members will be selected by BPAC from a pool of applicants to serve based on their knowledge and experience in bicycling and pedestrian issues, respectively.
- Two (2) positions shall be open to individuals representing bicycle-oriented organizations at-large. These members will be selected by BPAC from a pool of applicants to serve based on their knowledge and experience in bicycling and pedestrian issues, respectively.
- Two (2) positions shall be open to individuals representing pedestrian-oriented organizations at-large. These members will be selected by BPAC from a pool of applicants to serve based on their knowledge and experience in bicycling and pedestrian issues, respectively.
- A total of four (4) positions shall be open to other individuals representing organizations with an interest and an expertise in transportation and bicycle/pedestrian issues at-large. There shall not be more than one position awarded to one particular advocate category. BPAC shall select applicants from the following:
  - Parks, Trails, and Greenways (1) State – (1) Federal
  - Low-Income Advocates
  - Colonia Resident Advocates
  - Senior/ Elderly Advocates
  - Disabled Community
  - Community College/University
  - Health/Fitness Community
- A total of four (4) positions shall be open to citizens to represent bicycle/pedestrian interest at-large. Citizens will be selected by BPAC from a pool of applicants to serve based on their knowledge and experience in bicycling and pedestrian issues, respectively.

These members shall be selected to serve a one-year or two-year term on the **RGVMPO**-BPAC because of their knowledge and experience in bicycling and pedestrian issues. Members wishing to serve after their term expires shall resubmit an application for selection. Applications for the at-large positions will be mailed and/or emailed to the MPO's standard mailing/emailing list and will be available on the MPO's website. Applicants will be selected to serve on the BPAC by existing BPAC members based on knowledge and experience in bicycle and pedestrian issues.

All members will each nominate an alternate with full voting privileges in their absence to be approved by the **RGVMPO**-BPAC. Members shall reside within the **RGVMPO**'s study area; with the exception of public agency staff who must represent an entity within the MPO study area.

### 3. Executive Committee

- The Chair shall be nominated and appointed by the RGV MPO-BPAC for a two-year term
- The Vice-Chair shall be nominated and appointed by the RGV MPO-BPAC for a two-year term and shall succeed the Chair in the event of a vacancy.
- ~~The Secretary shall be nominated and appointed by the RGV MPO-BPAC for a two-year term and shall succeed the Vice-Chair in the event of a vacancy.~~

### 4. Maintaining Membership

- Voting members will be in ex-officio status after missing three (3) consecutive meetings. Members with ex-officio status wishing to regain voting privileges must attend (3) meetings before voting privileges are reinstated for the remainder of their term.
- Members wishing to resign their positions may be replaced by their alternative for the remainder of their term or allow for the BPAC to select from a pool of applicant for a new one-year or two-year term.

### 5. Ex-Officio Membership:

- The RGV MPO's Bicycle and Pedestrian Advisory Committee may appoint ex-officio members as appropriate. The ex-officio members are not voting members but will receive all meeting materials and are encouraged to actively participate in all RGV MPO-BPAC discussions.

### 6. Procedures:

- The RGV MPO-BPAC shall meet monthly on the first Wednesday of the month with the exception of November and December, unless otherwise agreed upon by the RGV MPO-BPAC, but no less than quarterly.
- The RGV MPO as the lead agency will be responsible for coordinating the meeting's date, time and place, and will provide an agenda, packet, minutes and other attachments electronically to all the members of the RGV MPO-BPAC no later than a week before the meeting.
- Meeting minutes shall be made of each meeting and will be posted on the MPO's website following approval by the RGV MPO-BPAC.
- Each agenda will include a "Citizens' Input" item. Participation by interested citizens in attendance is encouraged.
  - A meeting quorum shall be defined as one-half plus one of the existing voting memberships. Vacancies shall not count against quorum. A quorum shall be present for all actions taken by the RGV MPO-BPAC. The quorum shall continue until adjournment regardless of the departure of any members.
- Bylaws can be expanded or modified as agreed upon by the RGV MPO-BPAC.
- Following Robert's Rules of Order, meetings will proceed in an orderly fashion, giving all members an opportunity to speak.