RIO GRANDE VALLEY METROPOLITAN PLANNING ORGANIZATION
Technical Advisory Committee Meeting
Minutes

February 13, 2020

I) CALL TO ORDER

Pete Sepulveda, (Cameron County RMA) Chairman called the meeting to order at 10:04 a.m. The RGVTAC Meeting was held at the Ken Jones Boardroom located at 301 West Railroad, Weslaco, Texas.

II) ROLL CALL

RGVTAC Representative in attendance were as follows:

MEMBERS PRESENT	
ENTITY	**VOTING MEMBERS**
Cameron County RMA	Pete Sepulveda, Chairman
City of Mission	ABSENT
City of Brownsville	Helen Ramirez
City of Edinburg	Tom Reyna
City of Harlingen	Joel Garza
City of McAllen	Patrizia Longoria
City of Pharr	ABSENT
City of San Benito	Bernard Rodriguez
Cameron County	Benjamin Worsham
Hidalgo County	Armando Garza, Jr.
TxDOT Pharr District	Melba Schaus
Valley Metro	Frank Jaramillo
Brownsville Metro	Norma Zamora
McAllen Metro	Jon Ray Bocanegra
Port of Brownsville	ABSENT
Port of Harlingen	Neil Haman
Port Isabel-San Benito Navigation District	ABSENT
Hidalgo County RMA	Eric Davila
Cameron County Spaceport Dev. Corp.	Mark Yates
STAFF	
RGVMPO	Andrew A. Canon

III) PUBLIC COMMENTS

NONE

IV) PRESENTATION, ACTION AND DISCUSSION ITEMS

A. Consideration and Action to Approve the Minutes of January 9, 2020

Pete Sepulveda (Cameron County RMA) Chairman asked if there were any corrections to the minutes of January 9, 2020 as presented by staff. Joel Garza (City of Harlingen) had one correction as follows: change **Gabriel Gonzalez … to … Joel Garza in attendance for the City of Harlingen.** *No other corrections were noted to the minutes of January 9, 2020, Eric Davila (HCRMA) made a motion to approve the Minutes of January 9, 2020 with correction. The motion was seconded by Tomas Reyna (City of Edinburg); and upon a vote, the motion carried unanimously.*

B. Consideration and Discussion Regarding 2021-2024 TIP Timeline

Andrew Canon provided a Draft of the 2021-2025 STIP Timetable for members review and noted in preparation of the 2021-2024 TIP and revisions to the current 2040 Metropolitan Transportation Plan (MTP), Staff is asking for submittals of new or revised projects for consideration. All submittals must be completed with the attached TIP/MTP form as developed by staff and approved by the Policy Board. The following timeline will be used for the 2021-2024 TIP Timeline develop and will be posted on RGVMPO social media for reference purposes. This timeline must include the (3) three Regional Public Meetings and have board adoption in advance of the deadline for submittal to TxDOT.

TIMELINE

February 18	Call for Projects for 2021-2024 TIP and MTP revisions opens.
March/April	Three (3) Regional Public Meetings will be held, location/time TBD.
March 12	TAC Meeting, any submitted projects will be discussed for consideration.
March 25	TPB, Policy Board will review submittals and discuss as warranted.
April/May	Series of workshops to be held for ranking and reviewing projects within the TIP/UTP horizon.
May 14	Project Call closes and TAC will review and make final adoption
May 27	Projects will be submitted to TPB for review and final adoption
June 22	Deadline for RGVMPO staff to upload all adopted projects to the eSTIP Portal

No further discussion took place on this item, TxDOT moved to acknowledge the 2021-2024 TIP Timeline as presented by staff and proceed as discussed. The motion was seconded by the City of Brownsville and passed unanimously.

C. Discussion on Holding a Workshop for the Thoroughfare Plan Amendment Process

Luis Diaz noted that Staff will be conducting a workshop on the Thoroughfare Plan to gather input and provide an opportunity for TAC Members to further discuss this subject. Staff will be sending out a survey with possible dates to better accommodate members' schedules.

Main topics to be discussed:
- Thoroughfare Plan Amendment Process
- Amendment Submittal Form
- Thoroughfare Plan Resources

Luis Diaz concluded his presentation by making TAC Member aware that the current Thoroughfare Plan Data can be viewed online VIA online interactive mapping tool UMAP on the RGVMPO website WWW.RGVMPO.ORG. Staff is available for assistance in navigating or utilizing through the UMAP online map, please feel free to reach out to Staff.

No further discussion took place on this item, City of McAllen moved to acknowledge report and proceed as discussed. The motion was seconded by the City of Edinburg and passed unanimously.

D. Discussion on Holding a Workshop for the Performance Measures Status and Off System Project Scoring Process

Miguel Arispe noted that Staff will be conducting a workshop on Performance Measures to gather input and provide an opportunity for members of the committee to discuss this subject further. Staff will be sending out a survey with possible dates to better accommodate this workshop to members' schedules.

Main topics to be discussed:
- FHWA requirements/background
- Use of Decision-Lens
- Examples from other MPO's
- Off-system Scoring Sheet
- Assistance from ATG with project selection process

Andrew Canon noted that if TAC Members have any updates on current project, send those to staff as soon as able; so that staff can have those updates included as part of the Workshop.

Miguel Arispe concluded his presentation and noted that these are some of the topics Staff anticipates will be discussed as well as others time-permitting.

No further discussion took place on this item, City of Harlingen moved to acknowledge report and proceed as discussed. The motion was seconded by the City of Brownsville and passed unanimously.

E. Discussion on Functionally Classifying Projects

Luis Diaz noted that Staff is conducting a review of Functional Classification GIS Data in relation to projects funded on the 2045 MTP. Staff will be coordinating with entities who have projects identified on the MTP that are not Functionally Classified to initiate the process of Functionally Classifying those projects.

Luis Diaz concluded and noted that the current Functional Classification network can be viewed online VIA online interactive mapping tool UMAP on the RGVMPO website WWW.RGVMPO.ORG. Please feel free to reach out to staff for assistance navigating or utilizing through the UMAP online map.

No further discussion took place on this item, TxDOT moved to acknowledge report and proceed as discussed. The motion was seconded by the City of Harlingen and passed unanimously.

F. Discussion on the Revised TAP (TASA) Application

Rudy Zamora noted that Staff have prepared the application and scoring criteria for the upcoming 2021-2022 Transportation Alternatives Program TAP (TASA) Call for Projects. There are some revisions which are highlighted in RED to the TAP Application. The timeline consisting of workshop date, beginning of project call, deadline for submittals, and review/approval process will soon be comprised and shared accordingly. Included in this packet is the TAP application, that will be shared with TAC and Policy Board members, as well as posted on the RGVMPO website, once approved. The scoring criteria, once approved, it will be utilized when ranking submitted projects during the selection process, which will be reviewed by BPAC, and then submitted to the TAC with BPAC recommendations. TAC will review TAP applications submitted and provide their recommendations to the Policy Committee for their final review and approval accordingly.

Rudy Zamora concluded by noting that any revisions to the TAP (TASA) Application need to be sent to staff by March 2, 2020.

No further discussion took place on this item, City of McAllen moved to acknowledge report and proceed as discussed. The motion was seconded by the City of Harlingen and passed unanimously.

V) RGVMPO STAFF REPORTS AND UPDATES

A. TxDOT Forum – San Antonio

Andrew Canon noted that staff will be attending the TxDOT Forum scheduled for February 9 thru 11, 2020 in San Antonio.

B. RGVMPO Assistant Director - Andrew Canon noted that Luis M. Diaz has accepted the position as the new RGVMPO Assistant Director.

C. Project Development Workshop – Scheduled for Thursday, March 5, 2020
From 9AM to 12PM at the Ken Jones Boardroom – 301 Railroad (Weslaco)

Staff noted that the Project Development Workshop is scheduled for Thursday, March 5, 2020 and will be held at the Ken Jones Boardroom from 9:00 AM to 12 (Noon). Please note there is seating for only **two (2)** per local government.

VI) STATUS REPORTS

A. TxDOT Project Status Report

Melba Schaus (TxDOT) provided an updated report on projects within the RGVMPO area. Monthly Letting Projects; and 3) the 2020 Pharr District Letting List. TxDOT Project Reports are filed with the February 13, 2020 monthly RGVTAC Packet. City of McAllen had one request, have names and contact information on Project Managers assigned to respective cities' projects. ***Report only, no action taken at this time***.

B. Cameron County RMA

Pete Sepulveda (Cameron County RMA) provided a presentation on projects that are currently within the Cameron County RMA. All projects are moving forward as scheduled and Cameron County RMA report is filed with the February 13, 2020 monthly RGVTAC Packet. ***Report only, no action taken at this time.***

C. Hidalgo County RMA

Eric Davila, Chief Development Engineer (Hidalgo County RMA) provided an overview and noted that all projects are continuing to move forward. The Hidalgo County RMA monthly report is filed with the February 13, 2020 monthly RGVTAC Packet. ***Report only, no action taken at this time.***

D. McAllen Metro

Jon Ray Bocanegra provided a brief update to RGVTAC Members present and noted that the Ridership Report covers from October 1, 2019 to December 31, 2019, with an 8% increase in riders. The McAllen Metro report is filed with the February 13, 2020 monthly RGVTAC Packet. ***Report only, no action taken at this time.***

E. Brownsville Metro

Norma Zamora provided a brief update to RGVTAC Members present and noted for the month of December 2019, Ridership was at 125,814, Revenue Hours were at 6,273 and Revenue Miles were at 74,833. The Brownsville Metro report is filed with the February 13, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

F. Valley Metro

Frank Jaramillo provided a brief update to RGVTAC Members present and noted Ridership was at 1 million for FY 2019. Valley Metro report is filed with the February 13, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

VII)   **NEW OR UNFINISHED BUSINESS**
         NONE

VIII)   **ADJOURNMENT**
         There being no further business to come before the RGVTAC Members, Pete Sepulveda, (Cameron County RMA) Chairman called for a motion to adjourn. The City of Edinburg made a motion to adjourn the meeting at 10:57 AM. The motion was seconded by Hidalgo County RMA; and upon a vote, the motion carried unanimously.